



Guidelines for Clubs, Team Managers and Assistant Managers

The Junior Pennant is designed as the next level of ability after Encourage Shield. These players should know the **basic rules of golf**, understand **match play** and the **concept of pace of play**. They should **know the concept of “giving a putt”** and when to **“concede” a hole**. They should know that they must **discuss rulings with their opponent** and then, if necessary, **ask only their manager or host club rules official** for assistance. They know not to involve their parents or supporters in this situation.

Once your Club has selected the team, the Manager should accept these responsibilities.

Before the Event:-

- Submit Entry form by closing date
- Arrange Team apparel
- Arrange Practice sessions and trial matches
- Teach the players Basic Rules, Pace of Play etc.
- Advise parents and supporters of their responsibilities

Before Each Contest:-

- Advise team members of the Venue and time of next contest.
- Advise Slope and Scr Ratings of the course to be played, and confirm time, to other Club Managers in your division.
- Check handicaps are correct on the day
- Establish dress code for the venue and advise players

At the Contest:-

- Record names on Team/Result sheet in correct (adjusted) order
- Liaise with your opponent manager to complete team sheet.
- Mark shots given or received on each player's card.
- Remind parents and supporters of their responsibilities

Determine the Order of Play for each contest.

1. Determine the slope rating of specific course that will be played at the host club.
2. Look up the **daily handicap** for each player using the players GA handicap index (golflink – see below) for that course. See links below.
3. Adjust any girl's handicap by the difference between the Men's SCR and Women's SCR.
4. Arrange players lowest to highest in positions 1, 2, 3, 4, 5 & 6 after step 3.

Note - If there are 2 players on the same **daily handicap** they can play in any order.

Determine GA handicap index (using golflink number) <http://www.golflink.com.au/handicap-history-lookup/>

Remind your players of the importance of Pace of Play

Tees -	Put your tee in the ground while the previous player is picking theirs up.
Fairways -	Walk quickly to your ball and be ready to play when it is your shot.
Greens -	One match putts out and goes to the next tee to get ready to hit off, while the other match putts. Line up your putt while others are putting.



Host Club Starting Guidelines

Advise Conditions of Play and Course Information

Local Rules

Tees (Boys and Girls)

Fairways – Play as it lies **OR** Preferred Lies ____cm

GUR areas

Course specific items (Hazards, OOB, Bunkers in wet weather)

Location of bistro or Halfway house for drinks and sandwich.

Emphasise the importance of Pace of Play: –

Walk quickly to your ball and be ready to play when it is your shot.

Line up your putt while others are putting.

One match putts out and goes to the next tee to get ready to hit off, while the other match putts.

They may hit off if safe and then wait for the other players.

Remind Parents & Supporters of their responsibilities.

Welcome to walk around keeping in the rough or tree lines (not middle of fairway) or going ahead as spotters on some holes.

Congratulate with applause and encourage with “Well Done” or “Good Shot”

Do not give advice at any time.

Do not get involved in rulings. The players are to decide between themselves on any rulings or call the Team Manager for a decision.

Do not caddy until the match is over.

Be aware of players behind and on other fairways – Safety First.

Any Problems or Assistance required.

Your manager can contact me on (mob. no.) _____

Captain Toss

Order of Play - No. 6 & 5, first then 3&4, and then 1&2

Call players to the tee. Tell them when it is safe to hit.



Rules for Parents and Supporters at Junior Pennant Matches

What Parents and Supporters MAY DO on the Golf Course.

- On Course** You are welcome to walk around keeping in the rough or tree lines (not middle of fairway) or go ahead and act as a spotter on some holes.
- Congratulate** Applause and Encouragement with “Well Done” or “Good Shot” are OK.
- Be a spotter** With safety first in mind, you can be very helpful to be about 150 to 200 metres down the fairway, or near the green, so you can see where the ball goes.
Knowing the location of each player’s ball will speed up play.
- Search** If a player cannot find their ball, help in the search.
- Respect** Show respect for all players and team managers. Put your **Mobile Phone on Silent**.
- Be helpful** If the group you are following is behind time (that is, the group is not waiting on the group in front to play), offer to fill divots or rake bunkers to save time.
- Be safe** Do not stand in the fairway or in front of the green.

What Parents And Supporters MAY NOT DO on the Golf Course.

- Give Advice** Do not coach the players or offer advice on what club they should use or what shot they should play. Do not indicate line of play or stand on or near the line of play. It is best not to talk to the players at all during the match. Let them learn from the experience.
- Rulings** Do not get involved in rulings at any time. The players are to decide between themselves on any rulings or call the Team Manager or Asst. Manager for a decision.
- Distractions** Do not talk loudly or move during a player’s shot.
- No Caddying** Do not caddy until the match is over.

You may be asked to leave the course if you do not comply with these conditions.